



## SPRINGWOOD STATE HIGH SCHOOL Student Driving Policy

The following procedures have been implemented to ensure the safety of students and passengers who are transported to and from school in vehicles under the control of other students.

1. Students who are in control of vehicles and students who are passengers in these vehicles must have written approval from parents/guardians and the Principal to be transported in the vehicle to and from school or other school activities.
  - a. A school permission form is to be used to record this.
2. The student in control of the vehicle must hold a current driver's licence and present this with the permission form to the Principal. A copy shall be taken for records.
3. Students driving to school must not park on the school grounds. Designated car-parking is available in the Parfrey Road carpark or on Springwood Road.
4. Students are not permitted to go to their vehicles during school time unless permission has been granted by the Principal or delegate.
5. The student driver in control of a vehicle must not transport other students unless prior approval has been gained from the Principal, their own parent/guardian and the parent/guardian of the student/s to be transported.
6. If students wish to be transported to an off campus school activity in a vehicle under the control of a student driver, specific written permission must be sort from parents/guardians and the Principal.
7. Students who drive irresponsibly or disregard the school procedures stated herein, shall face disciplinary consequences as per the Springwood State High School Student Code of Conduct for Students and / or the school will make contact with the Queensland Police Service regarding driving behaviours of students and possible infringements.
8. Students must display appropriate "P" plates as required by law and strictly adhere to road rules in school zones.

Parents / Guardians are able to contact the administration team on 33806111 to discuss student driving and passenger requests.

Sally Campbell  
Principal  
July 2024



### APPLICATION FORM: STUDENT DRIVING TO SCHOOL

STUDENT'S NAME: \_\_\_\_\_ CARE: \_\_\_\_\_

LICENCE NUMBER: \_\_\_\_\_

MAKE & MODEL OF VEHICLE: \_\_\_\_\_

REGISTRATION NUMBER: \_\_\_\_\_

To obtain permission the student is to have read the policy statement below and agree to abide by the conditions stated.

1. The student must show a current driver's licence and present it on application to the Principal.
2. A note must be brought from home written and signed by a parent or guardian giving you permission to drive to school.
3. The note must be presented to the Principal, who will approve the application or otherwise.
4. Students are not permitted to drive other students to school unless both sets of parents have written a letter requesting this permission.
5. Students driving to school should park in either the Parfrey Road carpark or on Springwood Road.
6. Students are not permitted to go to their vehicles during school time for any reason unless permission has been granted by a member of the Administration team.
7. On no occasion will a student have permission to leave the school grounds in their vehicle during school time. This includes driving to a sporting fixture or other outside school activity, or to purchase food from outside of the school grounds.
8. Students who drive irresponsibly or who disregard the wishes of the school will have their driving behaviour reported to the Queensland Police Service and / or reviewed according to the Student Code of Conduct.
9. Students and a parent/guardian will need to complete and sign this contract.

STUDENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PARENT(S)/GUARDIAN SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PRINCIPAL SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_