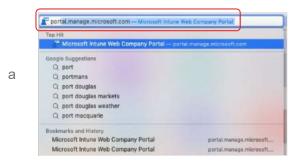
Step 1. Install Intune

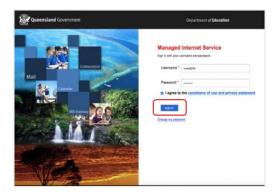
To start, connect to the internet, open Safari and type in portal.manage.microsoft.com



Enter the @eq.edu.au email address you were provided by your school and select Next.

Microsoft		
Sign in		
mstud259@eq.ed	du.au	۴~
No account? Create	e one!	
Can't access your a	account?	
Sign-in options		

Your username may auto fill or you will need to enter the school username and password you were provided. Then accept the terms and conditions and select **Sign in**.



A prompt will pop up asking if you want to stay signed in, select **Yes**.



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Two options will appear. Either option can be selected.

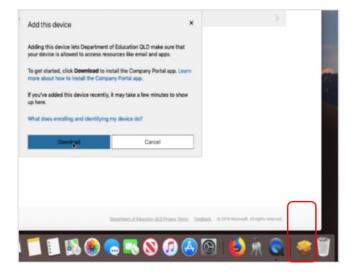
- You don't have any managed devices or
- Tap now to tell us which device you are using or add a new device.

		ili portal.manage.microsoft.com
=	Government Of Ed	lucation QLD
	Devices	
	You don't have any managed de	evices. Add this one by tapping here.

Please select **Download**. It may take a few seconds to complete.

Add this device 😓	×
Adding this device lets Department of Ex your device is allowed to access resource	
To get started, click Download to install more about how to install the Company I	
If you've added this device recently, it m up here.	ay take a few minutes to show
What does enrolling and identifying my o	levice do?
Download	Cancel

Select the **Open box icon** at the bottom of your screen.

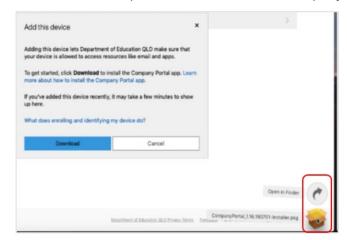


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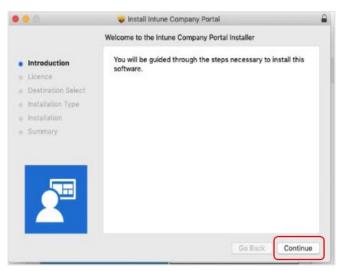
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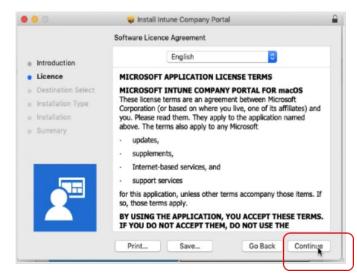
Then select the Open box icon next to the Company Portal Installar file.



Please select Continue.



Please read the license terms and then select Continue.

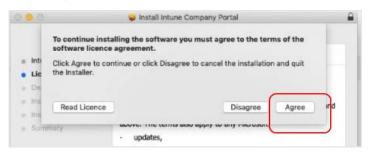


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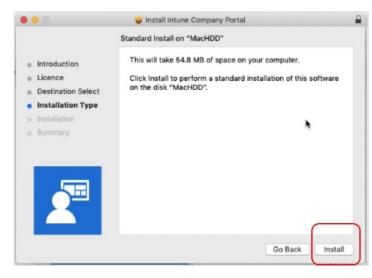
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Select Agree to accept the license terms in the pop-up window.



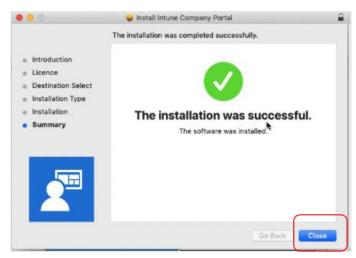
Next, select Install.



Please enter your username, password of your device and select Install Software.



When the installation has finished, select Close.



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Once the program has completed installing, please select **Move to Trash or Bin** option.

000	🥪 Install Intune Company Portal	
Introductio Licence Destinatio Installation Type	Do you want to move the "Intune Company Portal" Installer to the Trash? To keep this package in its current location, click Keep. Keep Move to Bin	
InstallationSummary	The installation was successful. The software was installed.	

The Microsoft auto update will appear. Select **Install** if there are updates waiting. Otherwise, select **OK**. You may need to repeat this step a few times. Once there are no more updates, you can close the Microsoft Auto Update program.

	Microsoft Au	toUpdate	
AutoUpdate check: information about /	Checking for updates		For more
How would you lik			÷
Manually Ch		Cancel	
Automatical		Cancer	
Automatically	Download and Install		
will be enable required and necessary se	to participate in this pro ed and the following data optional diagnostics data rvice data. This data is c but if you wish to turn of	will be collected by a, background diagn ollected from all pro	Microsoft: ostic logs and gramme
will be enable required and necessary se participants, data or categ privacy settin	ed and the following data optional diagnostics data rvice data. This data is c	will be collected by a, background diagn pllected from all pro t the collection of op iences, you can do aceive emails from t	Microsoft: logs and gramme ptional diagnostic so by changing Microsoft with
will be enable required and necessary se participants, data or categ privacy settin important inf	ed and the following data optional diagnostics data rvice data. This data is o but if you wish to turn of ories of connected expen- ings. In addition, you will n	will be collected by a, background diagn pllected from all pro t the collection of op iences, you can do aceive emails from t	Microsoft: iostic logs and gramme ptional diagnostic so by changing Microsoft with
will be enable required and necessary se participants, data or categ privacy settin important inf Choose how Office Insider	ed and the following data optional diagnostics data rvice data. This data is or but if you wish to turn of ories of connected exper ogs. In addition, you will n ormation about the progr	will be collected by a background diagn ollected from all pro- t the collection of op- iences, you can do acceive emails from to amme. Office Insider Sic who want to get ear	Microsoft: iostic logs and gramme btional diagnostic so by changing Microsoft with by dy access to fully
will be enable required and necessary se participants, data or categ privacy settin important inf Choose how Office Insider supported bu	ed and the following data optional diagnostics data rvice data. This data is cr but if you wish to turn of ones of connected exper- ings. In addition, you will n ormation about the progr you get Insider builds r Slow – best for Insiders	will be collected by a background diagn ollected from all pro- t the collection of op- iences, you can do acceive emails from to amme. Office Insider Sic who want to get ear	Microsoft: iostic logs and gramme btional diagnostic so by changing Microsoft with by dy access to fully
will be enable required and necessary se participants, data or categ privacy settin important inf Choose how Office Insider supported bu great.	ed and the following data optional diagnostics data rvice data. This data is o but if you wish to turn of ionies of connected exper- ogs. In addition, you will n ormation about the progr you get Insider builds r Slow – best for Insiders allds with minimal risk and	will be collected by a background diagn ollected from all pro- t the collection of op- iences, you can do acceive emails from to amme. Office Insider Sic who want to get ear	Microsoft: iostic logs and gramme btional diagnostic so by changing Microsoft with by dy access to fully
will be enable required and necessary se participants, data or categ privacy settin important inf Choose how Office Insider supported bu great.	ed and the following data optional diagnostics data rvice data. This data is ci- but if you wish to turn of iories of connected exper- ings. In addition, you will n ormation about the progra- you get Insider builds r Slow – best for Insiders uilds with minimal risk and ment	will be collected by a background diagn ollected from all pro- t the collection of op- iences, you can do acceive emails from to amme. Office Insider Sic who want to get ear	Microsoft: iostic logs and gramme btional diagnostic so by changing Microsoft with by dy access to fully

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Step 2. Enrol your device into Intune

Select Launchpad and then select the Company Portal app.



Then, select Sign In.

300	
Company Portal	
Get access to work or school resources and keep them secure.	
Sign In	

If presented with the Microsoft Sign in screen, enter your supplied EQ email address. Then, select Next.

Microsoft		
Sign in		
mstud259@eq.edu.au		•
No account? Create one!		
Can't access your accoun	11?	
Sign-in options	_	
	Back Next	

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Enter the username, password and accept the terms and conditions. Then select **Sign In**.

Managed Int	ternet Service		
Sign in with your usema			
Username *			
Username *	tud259@eq.edu.au		
Password *			
l agree to the	conditions of use and	privacy statement	
$\dot{-}$			
Sign in			

Then, select **Continue**.

Brennet Departr	nent of Education QLD	
	Set up Department of Education QLD access	
	t up your device to access your email, devices, Wi Fi, and apps for work.	
	Get your device managed Department of Education OLD requires you to install a Management	
_	Profile to secure your device	
4	Update device settings Department of Education GLD might need you to take action, live setting a perceode.	
Lauren	727W	
	Pe	calporte Continue

This explains what your school IT administrator can and cannot see on your Mac device. Select **Continue**.

Department of Education QLD can't: View browing history as the device Open your emails, contacts, or calendor Accesse your parametrial Beview your documents	nt of Education QLD see? Department of Education QLD can: View the model, serial number, and operating system Sec the name of app you've installed Mentify your device to number Reset lost or stolen device to factory settings Learn more

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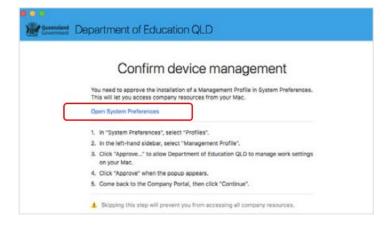
This screen outlines the next steps. When 'What's next?' appears, select **Enrol** to finish the installation. This may take a few minutes to complete.

Corrections	Department of Education QLD	
CART Government	Department of Education GED	
	What's next?	
	1. A low Company Portal to sign in to the keyshele	
	 Enter your Mac legin password Confirm device management in System Preferences 	
	Click Continue to proceed.	
	Learn more	
		Back Errol

Enter the username and password for your device and select **OK**. It may take a few minutes for the management profile to be installed.

Profiles/MD	M wants to make changes.
Enter your pass	sword to allow this.
User Name:	digital
Password:	•••••

Then, select Open System Preferences.



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Select Management Profile and then Approve.

Avice Profiles Credential Profile - 6A1E Transmit Management Profile SCEP Profile - 1	Department o	nagement Profile of Education and Training Verified ay be limited until this profile is approved.
SCEP Profile - 1 Management Pro 1 setting WiFi Profile - e31cea94- 3 settings	Description	Install this profile to get access to your company apps IOSProfileSigning.manage.microsoft.co m 17 Jun 2019 at 11:22 am
	Rights	Erase all data on this computer Add or remove configuration profiles Add or remove provisioning profiles Lock screen

Confirm you want to approve the Management Profile and select **Approve**.



The system preference screen will be displayed and you can close this window.

evice Profiles		Des Clin	
Credential Profile - 6A1E 1 setting	Management Profile Department of Education and Training Verified		
Management Profile 4 settings	Description	Install this profile to get access to your company apps	
PKCS1 Credential Profile 1 setting	Signed	IOSProfileSigning.manage.microsoft.co	
PKCS1 Credential Profile 1 setting	Installed	10 Jun 2019 at 8:57 am	
Passcode Profile 1 setting	Settings	Certificate Microsoft Inture MDM Device CA	
SCEP Profile - ModelNar 1 setting		Certificate Microsoft Intune Root Certification Authority	
WiFi Profile - 067ccd81- 3 settings		Mobile Device Management SCEP Enrollment	
WiFi Profile - ce4354b7-		816d07ef-aa80-49c9-9b90-962ee0782966	

The Intune company portal app window will still be open. Select Continue.

Confirm device management
You need to approve the installation of a Management Profile in System Preferences. This will let you access company resources from your Mac.
Open System Preferences
1. in "System Preferences", select "Profiles".
2. In the left-hand sidebar, select "Management Profile".
Click "Approve" to allow Department of Education QLD to manage work settings on your Mac.
4. Click "Approve" when the popup appears.
5. Come back to the Company Portal, then click "Continue".
Skipping this step will prevent you from accessing all company resources.

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Wait as the Company Portal updates the device settings.

5	Set up Department of Education QLD access	
Let's set You will	up your device to access your email, devices, Wi-Fi, and apps for work. need to:	
	Operation Operation Department of Education QLD requires you to install a Management Profile to secure your device Update device settings Department of Education QLD might need you to take action, like setting a passoode.	
Learn m	Confirming device withings	J

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When the tick appears against Update device settings, your device has finished enrolling into Intune. Select **Done**. It may take up to 15 minutes to finish installing. You can use the device in the meantime but please keep it connected to the internet.

You're all set!	
You should now have access to your email, devices, WI-FI, and apps for work.	
Get your device managed	
Department of Education QLD requires you to install a Management Profile to secure your device	
Update device settings	
Department of Education QLD might need you to take action, like setting a passcode.	
Learn more	

Close the Company Portal.

^p You have now finished installing Intune.