



SPRINGWOOD STATE HIGH SCHOOL

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Dear Parent/Carer and Student

RE: HIRE OF LOCKERS

Lockers are now available for hire for the year.

The lockers are hired out on a first come first served basis with priority given to Year 7 students and students with special circumstances who are required to carry several textbooks.

Payment & Costings

The annual cost of hiring a locker is \$40. Preferred Payments is via BPoint (link on invoice that will be emailed). Payment is to be received in full before the locker will be made available to the student.

If you would like your child to hire a locker, please read and sign the attached Agreement Form together with your child.

Please return the completed Agreement Form to Mrs Tranchida in K Block.

Students will need to provide their own key or combination lock as well as a spare key or combination code to Ms Martin in D Block *before* using the lockers.

Yours sincerely,

Sally Campbell
Principal



LOCKER # _____

TERMS & CONDITIONS

1. Each locker will be numbered. NO other mark is to be made on the door
2. Students are to supply their own lock (key or combination style) and supply a spare key or code to the HOD of Junior Secondary for safe keeping
3. NO pictures/ photos are to be displayed in the locker
4. NO food is to be kept in the locker
5. NO wet clothes are to be stored in the locker
6. Class books are able to be kept in the locker
7. Access to lockers is to be before and after school and during breaks only- not during class
8. Students are not to go in anyone else's locker
9. Students must keep their key on them at all times.
10. If a student forgets their key, a member of staff will be available to open up the lockers at the *beginning* of the day only. Books and equipment for the day must be removed and used for that day.
11. If a student loses their key, it is their responsibility to purchase and provide a new set of spare keys
12. The school reserves the right to search all/ any locker and it's contents at any time and remove any items of *unsuitable/ dangerous and/ or illegal nature*.
13. The school reserves the right to remove a locker from any student. The reasons may include damage to their locker, keeping unsuitable/ dangerous/ illegal items in it, visiting their lockers outside of the above agreed times, consistently late for lessons, form time because they are visiting their locker, continually forgetting their key etc.

Due to limited space available and the size of the lockers, only one student per locker. LOCKERS ARE IN SHORT SUPPLY AND ARE REGARDED AS A PRIVILEGE. STUDENTS MUST REALISE THAT THAT IF THERE IS ANY ABUSE OF THE PRIVILEGE THE LOCKER WILL BE REMOVED FROM THEM.

I, we have read the Terms and Conditions and wish to apply for a locker.

STUDENT NAME: _____ DATE: _____

STUDENT SIGNATURE: _____

CARE GROUP: _____

PARENT/ CARER NAME: _____ DATE: _____

PARENT/ CARER SIGNATURE: _____

PARENT/ CARER EMAIL: _____